



HARRISON WESTERN

PROJECT ENGINEER/ESTIMATOR

About the Company: Harrison Western was founded in 1968 and has provided superior design and construction services to the mining and civil industries for nearly 50 years. Additionally, Underground Infrastructure Technologies, LLC (UIT), a division of Harrison Western, is a full service utility contractor specializing in trenchless technologies. UIT performs wet and dry utility installations utilizing both trenchless technologies and open cut excavation to complete projects, large or small in multiple geographic markets. Headquartered in Lakewood, Colorado, we have completed over \$2 billion of mining and construction development projects that range geographically from the Arctic to the Andes.

Responsibilities:

- Organization, flexibility, outstanding customer focus, strong communication, and ability to multitask are critical in performing duties of this project/field based role which include, but are not limited to:
- Thorough understanding of specifications, drawings, and job requirements for projects, or portions of projects assigned.
- Inventory, organize, procure, and maintain materials and tooling for work activities.
- Help in preparing, organizing, and coordinating RFI, submittal, and invoicing documents related to assigned scope of work.
- Assist Project Manager in creating, updating, and utilizing schedule information to help determine required materials, subcontractor scheduling, staffing, and other aspects of project management.
- Assist in determining pricing options for potential change orders.
- Perform archive filing and historical cost data gathering.
- Participate in site investigations, project handoff and start-up, update, and closeout meetings as needed.
- Coordinate utility locates in timely manner and update as needed
- Support operations/crews in the installation of work activities by assisting in the understanding of drawings and specifications.
- Assist Estimating department in plan take offs, spec review, cost gathering, preparation of estimates and proposals
- Solicit new bidding opportunities, research plans for potential opportunities

Required Skills:

- Minimum three years construction operations experience, including exposure to materials management and project operations in the ground support specialty
- Detail orientation sufficient to organize and manage multiple project tasks
- Applicable mathematical skills
- Must be able to lift 50 lbs regularly
- Proven positive and professional attitude, and strong customer service and multi-tasking skills
- Current driver's license
- Background, Motor Vehicle Record, and Drug Screening
- Intermittent travel required
- Proficient in MS Word, Excel required. B2W, CAD, and/or MS Project experience a plus

Education: Associate's or Bachelor's degree in Construction Management, Engineering or similar or equivalent experience